

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Chitterne Village Hall, Situated in the centre of the village, next to the Church and village green
Date: Thursday 10 May 2012
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597 or email: marie.gondlach@wiltshire.gov.uk, direct line 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

Items to be considered

Time

Please note these timings are approximate only

The following stand will be available for
browsing from 6.30pm

Wiltshire Community Bank

1. **Chairman's Welcome and Introductions**

7.00pm

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

3. **Minutes** (*Pages 1 - 12*)

To approve and sign as a correct record the minutes of the meeting held on 8 March 2012 (*copy attached*).

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

7.05pm

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.1. **Cleveland Bridge Weight Restriction** (*Pages 13 - 14*)

To consider Bath and North East Somerset Council proposal to implement an experimental weight restriction in Bath between the A36 Bathwick Street and the A36 Beckford Road (commonly known as the Cleveland Bridge restriction) and whether it would affect the Warminster Community Area.

5.2. **Polling Station Review** (*Pages 15 - 16*)

Details of the consultation taking place regarding the review of polling stations. The Elections Team are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

5.3. **Rural Facilities Survey** (*Pages 17 - 18*)

The rural facilities survey maps the services and amenities

available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during spring 2012.

5.4. **Review of Mini Recycling Sites and Household Recycling Centre Summer Opening Hours** (*Pages 19 - 20*)

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less.

Wiltshire Council is now looking for your views on how you use your local recycling facilities and how savings can be achieved.

Paper copies of the questionnaire will be available at the meeting.

5.5. **11 to 19 Commissioning Strategy Update (Youth Advisory Groups, Volunteers and Income Generation)** (*Pages 21 - 22*)

The Youth Services Implementation Group is inviting feedback from Area Boards on any of the initiatives highlighted in the attached document.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31 July 2012.

5.6. **Informal Adult Education in Wiltshire** (*Pages 23 - 26*)

Informal adult education refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners; Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.

The area board is invited to comment upon the options

presented in the report and to indicate which of the options it would wish to recommend to cabinet.

5.7. **Current Consultations** (*Pages 27 - 28*)

Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.

6. **Your Local Issues** (*Pages 29 - 30*)

7.10pm

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

6.1. **Countering dog fouling on public open spaces - a study of Warminster Common** (*Pages 31 - 46*)

7.15pm

To receive a presentation on general progress and on the findings of the Dog Fouling Working Group, following the use of Warminster Common as a pilot site to test a number of ideas for reducing dog fouling.

Presented by: Mr Nigel Linge MBE

7. **Updates from Partners** (*Pages 47 - 54*)

7.25pm

To receive updates from any of the following partners:

- Wiltshire Police
- NHS Wiltshire
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce
- Wiltshire Fire and Rescue Service

Some written updates have been received and are included in this agenda.

7.1. **Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15**

7.30pm

The Area Board and members of the public will be briefed

on the Integrated Risk Management Plan (IRMP) for the period 2012-15 that Wiltshire Fire & Rescue Service is under a legal obligation to produce.

Presented by: Station Manager Scott Taylor

- | | | |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 8. | Cabinet Representative - Councillor John Brady

Councillor John Brady, Cabinet Member for Finance, Performance and Risk, will present his portfolio. | 7.40pm |
| 9. | Community Budgets (Pages 55 - 56)

The ultimate aim of community budgets is to provide local people with greater transparency and influence about a whole range of public services in their area; not just those provided by the council, but also by partner agencies, including health, police and the fire service, amongst others.

Warminster community area has been chosen as one of the two proposed pilots for community budgets. Further information on the pilot project will be provided at the meeting.

<i>Presented by: David Bowater, Programme Lead</i> | 7.50pm |
| 10. | Tackling Financial Exclusion

To receive information regarding the Wiltshire Community Bank and other sources of help available to prevent financial exclusion.

<i>Presented by: Emma Cooper, Partnership Development Manager, Communities and Voluntary Sector Support</i> | 8.10pm |
| 11. | Warminster and Villages Community Partnership - Request for Funding (Pages 57 - 66)

To consider a request from Warminster and Villages Community Partnership to receive its first tranche of funding for 2012-13. | 8.20pm |
| 12. | Area Board Funding

The Community Area Manager will provide an overview of spending for 2011-12 and an update on the grants awarded to support celebrations of the Queen's Diamond Jubilee and / or the Olympics within the Warminster Community Area as part of the Area Board Project. | 8.30pm |
| 13. | Area Board Funding - Community Area Grants (Pages 67 - 72)

To consider any applications for funding from the Community Area Grants Scheme.

A decision was made in 2010/11 that paper copies of funding | 8.35pm |

applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request.

13.1. Warminster Athenaeum Trust

A request for £5,000 towards the reconstruction of the toilet block to improve facilities for all users including disabled people.

13.2. Warminster Christmas Lights

A request for £2,000 towards refurbishing and renewing 20 control units on lamp posts and also to re-position some RCD units to lower positions which will make the lights safer to manage when there are problems.

13.3. Warminster Sequence Dancers

A request for £1,800 towards funding for the organist.

14. Community Area Transport Group (Pages 73 - 78) 8.45pm

To consider the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area and the roads prioritised for the "C" class review.

15. Your Area Board - Your Ideas, Your Reactions, Your Suggestions 8.50pm

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

16. Future Meeting Dates, Evaluation and Close 8.55pm

The next meetings of the Warminster Area Board will be on:

- **5 July 2012 – Chapmanslade Village Hall**
- 6 September 2012 – Warminster Civic Centre
- 8 November 2012 – Warminster Civic Centre
- 10 January 2013 – Warminster Civic Centre
- 7 March 2013 – Warminster Civic Centre

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Road, Warminster, Wiltshire,
BA12 8LB
Date: 8 March 2012
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer) 01225 713 597 or email:
marie.gondlach@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Cllr Jane Scott OBE, Leader of the Council

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources and Organisational Development
Marie Gondlach, Democratic Services Office

Town and Parish Councils Representative

Warminster Town Council – H Abernathie
Chitterne Parish Council – M Lucas
Codford Parish Council – L. Horeau
Heytesbury Parish Council – P. Dale and V. Sturmeay
Horningsham Parish Council – S Jeffries
Longbridge Deverill and Crockerton Parish Council – S Jeffries
Maiden Bradley with Yarnfield Parish Council – S Jeffries

Upper Deverills Parish Council – S Jeffries

Partners

Wiltshire Police - Lindsey Winter, Area Inspector for Warminster, Westbury, Tisbury and Mere

Wiltshire Fire and Rescue Service – Mike Franklin

Community Area Partnership – Debra Leslie

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p> <p>The Chairman spoke on behalf of the whole council in expressing the deep sadness and shock that six soldiers were believed to have been killed while on duty in Afghanistan on Tuesday.</p> <p>The Chairman informed those present that five books of remembrance for the individual soldiers who had been based with the Yorkshire Regiment at Battlesbury Barracks in Warminster had been opened in St Laurence Chapel for people to record their condolences.</p> <p>The pre-deployment parade, scheduled for 16 March 2012, which had been organised by the Yorkshire Regiment, would continue as planned.</p> <p>The Chairman explained that, as a mark of respect, the running order of the agenda for the meeting and some of the items had been slightly amended.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Sandra Samuel - Community Area Young People's Issues Group • Phil Jefferson and Jill Wilmott – Chapmanslade Parish Council
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meetings held on 10 November 2011 and 19 January 2012 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Area Board Funding - Community Area Grants - Warminster Town Council events (agenda item 12.a refers)</p> <p>Councillors Andrew Davis and Keith Humphries declared a personal and prejudicial interest in the grant application as Warminster Town Councillors. Both Councillors Andrew Davis and Keith Humphries had been granted a dispensation by a Standard Dispensation Sub Committee on 17 June 2011.</p> <p>The terms of the dispensation are as follows:</p> <ol style="list-style-type: none"> 1. That the dispensation should allow the member to participate in the meeting and vote.

	<p>2. That the dispensation should apply to all future meetings of the Warminster Area Board in the respect of the consideration of grant applications from Warminster Town Council and community asset transfer.</p> <p>3. That the dispensation in 1 and 2 above should be effective from present until 30 April 2013, but would be subject to review in the event of any material change of circumstances.</p> <p>Area Board Funding - Community Area Grants:</p> <ul style="list-style-type: none"> • Warminster Town Council events (agenda item 12.a refers) <p>Councillor Pip Ridout declared a personal and prejudicial interest in the grant application as a Warminster Town Councillor directly involved with the Warminster Town Council Events, which she felt exceeded the terms of her dispensation.</p> <ul style="list-style-type: none"> • Friends of Warminster Park (agenda item 12.c refers) <p>Councillor Pip Ridout declared a personal and prejudicial interest in the grant application as the Chairman of the Friends of Warminster Park.</p> <p>Councillor Ridout would not take part in the debate for these applications and would leave the rooms whilst they were being considered.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman highlighted the announcements as included in the agenda pack and invited questions.</p> <p>There were no questions.</p>
6.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced the report included in the agenda pack.</p> <p>There were no questions or new issues raised.</p>
7.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Inspector Lindsey Winter introduced the Police update and was pleased to report that Wiltshire was still the safest county with regards to crime, with a further 13% reduction in overall crime for this reporting period.</p> <p>Sarah Jeffries, clerk for Longbridge Deverill & Crockerton, Upper Deverills, Horningsham and Maiden Bradley with Yarnfield, urged other clerks to send</p>

	<p>updates as it was a great way to share information and advertise events and successes.</p> <p>The update from Warminster Town Council was mistakenly omitted from the agenda and is attached to these minutes for information.</p> <p>Councillor Pip Ridout explained that CAYPIG were now focussing on the Young people's rural transport scheme.</p>
<p>7.a</p>	<p><u>Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15</u></p> <p>Following a miscommunication it was not possible for the area board to be fully briefed on the Integrated Risk Management Plan (IRMP) for the period 2012-15.</p> <p>Mike Franklin, Partnership & Community Engagement Manager, gave a brief overview of the plan and explained that it was not about proposing the closure of stations but looking at the following options:</p> <ol style="list-style-type: none"> 1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system. 2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments. 3. To alter the shift times of operational staff to occur outside of incident peak hours. 4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night). 5. To relocate specialist vehicles to provide suitable and sustainable arrangements. <p>The consultation document was available in many formats and he urged people to get involved with the consultation: Electronically: consultation@wiltsfire.gov.uk By telephone: 01380731114 By post: Scott Taylor (Public Consultation Lead) Manor House, Potterne, Wiltshire, SN10 5PP</p> <p>It was agreed that, if possible, the area board would be briefed at the next meeting on the Integrated Risk Management Plan for 2012-15</p>
<p>8.</p>	<p><u>Volunteering in Wiltshire</u></p> <p>Sandie Lewis, Head of Communities and Voluntary Sector Support, Wiltshire Council and Emma Johnson, Manager of Volunteer Centre Wiltshire, (part of the GROW infrastructure support service, delivered by DEVELOP) delivered a presentation to the area board.</p> <p>They highlighted facts and issues including:</p> <ul style="list-style-type: none"> • Ensuring volunteering projects delivered what the community needed / wanted;

	<ul style="list-style-type: none"> • Volunteering was not cost free (reimbursing expenses, providing training, etc); • There were over 2,000 volunteers in Wiltshire; • Mentors would be recruited to help people with additional needs settle into their volunteering role; • The on-going effort to establish a consistent approach and developing a partnership approach to volunteering; • The on-going research and data gathering to find out more about volunteers and quantify the need and demand; • National Volunteering Week would be held from 1 to 7 June 2012. <p>For further information people were encouraged to contact:</p> <ul style="list-style-type: none"> • Karen Scott, Community Manager (VCS Development) : karen.scott@wiltshire.gov.uk • Emma Johnson, Volunteer Centre Wiltshire: 0845 034 5250, or www.volunteercentrewiltshire.org.uk <p>The Chairman thanked Ms Lewis and Ms Johnson for their presentation and wished them continuing success for the future.</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p style="text-align: center;"><u>Warminster Voices</u></p> <p>The recording of the Warminster Voices was played and issues including the following were raised by the people interviewed about the budget constraints and what they would like to see as a priority:</p> <ul style="list-style-type: none"> • Health; • Education; • Transport; • Parking; • Care in the community; • Leisure; • Activities for children and young people; • Improving shops in town. 	
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

9.	<p><u>Cabinet Representative - Councillor Jane Scott OBE</u></p> <p>Councillor Jane Scott OBE described her role as Leader of the Council and gave an overview of the Council's current priorities and challenges.</p> <p>She explained that Wiltshire Council was based on a strong leader model. The Leader of the Council was elected by Full Council at the beginning of the four years of that Council and for its duration. The Leader of the Council would then appoint Cabinet members (although that could be altered during the life of the council). Cabinet members and Wiltshire Council officers were working as a team to devise policies to be agreed by Full Council. Cabinet members would then challenge officers to ensure those policies were being delivered.</p> <p>The Budget had been agreed by Full Council the previous week. Comfort should</p>
----	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

be taken in the knowledge that no services would be stopped, however difficult decisions always have to be made when establishing priorities.

Priority areas for investment had been identified in order as:

- Older people, with the biggest pressure on services being for 85+ population with an increase in number and changing demand. For example moving away from the residential and nursing homes, with £220M being invested in a robust provision of accommodation and services in sheltered and extra care housing.
- Children's services, with an increase in younger people and children needing extra support, including an increase in homelessness cases.
- Employment. Keeping existing jobs and encouraging new opportunities with project such as superfast broadband.

Other areas of investment included:

- Road maintenance and improvements (including dealing with potholes!). Year on year more money has been invested in that area, and again this year.
- The Council tax freeze despite a 28% cut in grants from the government.

Changes were anticipated with regards to Health with the depending on the passing of the Health and Social Care Bill, which could lead to a more active role for Wiltshire Council in strategic development.

The Leader drew people's attention to the Core Strategy which was undergoing its final consultation, she urged people interested in planning to take part in the consultation. It was anticipated that the Core Strategy would be presented for approval by Full Council at the end of 2012 or beginning of 2013.

In response to questions raised and comments made it was clarified that:

- Rate relief. Rates were established by the government and only collected by Wiltshire Council (incidentally not getting back as much money as it collected). Changes in local government funding might give more control and therefore more opportunities.
- Housing strategy. A complete review of empty properties had been undertaken.
- Wiltshire Council had been functioning well without a Chief Executive. The roles of Corporate and Service Directors had been reviewed and amended as necessary to ensure the delivery of services and the highest efficiency possible. The decision to not have a Chief Executive had been taken as a measure to protect services when money had to be saved.

The Chairman thanked the Leader for attending and contributing throughout the meeting.

9.a	<u>Involving your Communities</u>
------------	-----------------------------------

	<p>Linnet Tomes, Marketing Officer, introduced a toolkit available for people wishing to organise a community event to celebrate the Olympic Games and the Queen's Diamond Jubilee in 2012.</p> <p>The toolkit was also available on the Wiltshire Council website by following this link.</p> <p>Further information could be obtained by following Wiltshire Council on Facebook or Twitter or contacting 2012celebrations@wiltshire.gov.uk.</p>
10.	<p><u>Community Area Grants - Presentation</u></p> <p>Sarah Jeffries, member of the Warminster Swim Club and clerk for Maiden Bradley with Yarnfield Parish, updated the board on the use of grant money.</p> <p>Warminster Swim Club had received money for underwater recording equipment which had been used for several children to enable them to see how to improve their technique. The benefits of the equipment had been numerable. Positive outcomes included the fact that some of the children were now taking part in countywide swimming competitions. The Warminster Masters were now ranked third in the county.</p> <p>The Maiden Bradley shop was owned and ran by the community, it could be seen as a typical example of Localism / Big Society in action. Twenty volunteers and two paid part-time employee were running the shop which mostly offered local produces including fresh vegetables from the community gardens (also run by volunteers). The existing freezer had been old and inefficient and was replaced by a very large freezer.</p> <p>Ms Jeffries encouraged people to apply for Community Area Grants.</p> <p>The Chairman thanked Ms Jeffries for her presentations and also encouraged people to find out about applying for grants.</p>
11.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered four applications seeking 2011/12 Community Area Grant funding as follows:</p> <p>Councillor Pip Ridout left the room, minute no.04 refers.</p>
11.a	<p><u>Warminster Town Council events</u></p> <p>Heather Abernathie, Clerk for Warminster Town Council, introduced the application and explained that the aim was to be able to offer a variety of events for free, or at a very low price, which could only be achieved through funding for</p>

	<p>the fireworks display.</p> <p>Decision</p> <p>To award £3,500 towards the fireworks as part of the Events 2012 – Queen’s Diamond Jubilee.</p> <p>Reason:</p> <p>The project is linked to the Community Area Plan (2005-2015) under the Culture and Leisure theme which calls for more cultural activities. It will also contribute to community cohesion in the town and surrounding villages. There will be a cultural legacy in remembering this significant event.</p>
<p>11.b</p>	<p><u>Friends of Warminster Park</u></p> <p>Chris Marsh explained that the tennis pavilion had been identified as the third priority in a large scale consultation carried out in 2008 by the former West Wiltshire District Council. The Friends of Warminster Park had hoped to start the project last year but were unable to do so; their hope was to have something ready for early June as part of the 2012 celebrations.</p> <p>Decision:</p> <p>To award £3,950 towards the provision of a Jubilee Olympic Café</p> <p>Subject to the following conditions:</p> <ul style="list-style-type: none"> i. All necessary planning consents are obtained; and ii. Three quotes are obtained for the proposed building works <p>Reason:</p> <p>The project fits within the Warminster and Villages Community Area Plan through Culture and Leisure, Economy and Tourism and through health and social care (i.e. healthy eating).</p>
<p>11.c</p>	<p><u>Warminster Community Radio</u></p> <p>Barry Mole, Founder member and Director of Warminster Community Radio, introduced the application and highlighted the benefits of being able to hear the views of those unable to attend the meetings of the area board.</p> <p>Decision:</p> <p>To award £1,485 towards a Warminster Voices Programme on FM radio.</p>

	<p>Reason:</p> <p>The project is linked to the Warminster and Villages Community Plan through Culture and Leisure which includes supporting Warminster Community Radio.</p>
<p>11.d</p>	<p><u>Heytesbury, Knook and Imber Diamond Jubilee Group</u></p> <p>Mr Dale of the Heytesbury, Knook and Imber Diamond Jubilee Group, introduced the application and explained that this had all started with a public meeting where an organisation committee with nine members was appointed. A community event, anticipated to be attended by 200 to 250 people was now being planned along the lines of “Heytesbury Got Talent” as well as a street party.</p> <p>As there was a later item on the agenda proposing that grants for a maximum of £300 could be awarded to support celebrations of the Queen’s Diamond Jubilee and / or the Olympics within the Warminster Community Area in June, July and August 2012 it was proposed that the amount granted be of £300.</p> <p>Decision:</p> <p>To award £300 towards Diamond Jubilee Celebrations.</p> <p>Reason:</p> <p>The project will benefit all groups by bringing together residents to join a street party to celebrate the Queen’s Diamond Jubilee.</p>
<p>11.e</p>	<p><u>Area Board Project - grant process to support celebrations within the Warminster Community Area</u></p> <p>The Community Area Manager introduced an Area Board Project with the aim to provide a simple process for grants to support celebrations of the Queen’s Diamond Jubilee and / or the Olympics within the Warminster Community Area in June, July and August 2012.</p> <p>Members of the area board were keen for all Town and Parish Councils and known groups and organisation to be informed of the existence of this project.</p> <p>ACTION: Jacqui Abbott</p> <p>Decision:</p> <p>The Area Board agrees that:</p> <ul style="list-style-type: none"> a) £7k is ring fenced from the Community Area Grant budget for the Area Board Project. b) £3k will initially be allocated for the Jubilee Event in Salisbury on 1 May 2012. If there is any money unspent this will be added to

	<p>the budget for the Area Board Project.</p> <p>c) Any funding unspent from the Area Board Project will revert back to the Area Board general budget.</p> <p>d) Grants awarded will be for £300 or less.</p> <p>e) Groups or organisations awarded funding will be responsible for managing the fund.</p> <p>f) The Community Area Manager be granted delegated powers in consultation with the Chair and Vice-Chair of the Warminster Area Board to approve or refuse the applications.</p>
12.	<p><u>Community Asset Transfer - Knook</u></p> <p>Councillor Christopher Newbury introduced the request for the transfer of land adjoining 12 Knook as submitted by Heytesbury, Imber and Knook Parish Council.</p> <p>Councillor Newbury explained that the land used to belong to the former District Council and had been used as a recreational area for children for a long time.</p> <p>Councillor Newbury congratulated Mark Hunnybun, Wiltshire Council Strategic Projects and Development Manager, for working so hard in finding a solution suitable for all parties involved. However Councillor Newbury felt that this should be taken as a lesson not to delegate decisions on properties such as these to officers as, in this case, it had not been know that the land was used for recreational purposes.</p> <p>Vanessa Sturmey, who had been actively involved with the request, expressed her relief and happiness that the land could be used by the community.</p> <p>Decision:</p> <p>To approve the transfer of land adjoining 12 Knook, Knook.</p>
13.	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>Debra Leslie, the Warminster and Villages Community Partnership co-ordinator, present the priorities identified at the Community Event on 12 January 2012. These priorities covered a wide range of topics and were currently only available as raw data.</p> <p>During the ensuing debate it also became apparent that some of the issues had already been identified and that some work needed to be done to identify all the issues that were already being tackled by another committee or group, some of the issues could probably be closed.</p> <p>Decision:</p>

	<p>To compile the information gathered at the Community Event on 12 January 2012 in a suitable format to enable the Warminster Area Board to establish priorities for 2012-13.</p> <p>Action: Jacqui Abbot and Debra Leslie</p>
14.	<p><u>Future Meeting Dates</u></p> <p>The next meetings of the Warminster Area Board will be held on:</p> <ul style="list-style-type: none"> • 10 May 2012 – Chitterne Village Hall • 5 July 2012 – Chapmanslade Village Hall • 6 September 2012 – Warminster Civic Centre • 8 November 2012 – Warminster Civic Centre • 10 January 2013 – Warminster Civic Centre • 7 March 2013 – Warminster Civic Centre
15.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and drew the meeting to a close.</p>

Warminster Area Board – 10 May 2012

Chairman's Announcement

Cleveland Bridge Weight Restriction

Bath and North East Somerset (B&NES) Council are proposing to implement an experimental weight restriction in Bath between the A36 Bathwick Street and the A36 Beckford Road (commonly known as the Cleveland Bridge restriction). This restriction will effectively prevent a significant proportion of large HGVs (those over 18 tonnes) from travelling through Bath along the A36 and will inevitably have some impact on other routes including some in Wiltshire.

The traffic order has been proposed to address road safety issues, intimidation and air pollution within the London Road area of Bath. This 'experimental' order allows B&NES Council to implement the restriction without the usual formal requirements / consultation of a normal traffic order for a period of 18 months. It also allows B&NES Council to implement the restriction without robust evidence or modelling; instead, B&NES Council will monitor the situation as it occurs. Significantly, the experimental order only allows representations to be made during the first six months of the order period. After the full 18 month period, the order can be made permanent.

Wiltshire Council, other neighbouring authorities, the Highways Agency, various community / parish groups and Area Boards have opposed this restriction on the basis that robust evidence and consultation has not been provided, and that the restriction is being proposed on a route that is part of the primary route network. It is considered that B&NES Councils evidence to support their assessment of the likely redistribution of HGV traffic particularly on Wiltshire roads is unrealistic.

A challenge to the legitimacy of placing a restriction on a Primary Route has been raised against B&NES Council first informally, and then by a Freedom of Information request. As stated Under EU Directive 89/460/EC, the Primary Route Network (of which the A36 forms a part) must provide unrestricted access to 40 tonne vehicles. This was recently re affirmed in the DfT's *Guidance on Road Classification and the Primary Route Network* (March 2012). Therefore placing such a restriction on a Primary Route as intended appears contrary to this directive. The guidance also states that *'Unless the agreement of all affected authorities can be obtained, including the Highways Agency where appropriate, then changes to the primary route should not be made'*. There are clearly still objections and the challenge to this scheme still remains, with B&NES Council withholding information on how the EU Directive can be denied, under legal advice.

Although opposed, B&NES council have decided to continue with this scheme and implementation has recently been delayed until June to allow Wiltshire Council time to purchase and place monitoring equipment within the County's boundary to record the 'before and after' traffic effects of the scheme.

It is understood that B&NES Council intend to produce a report by the end of April on the informal consultations that they have carried out to date. Prior to formally advertising the experimental order in June, B&NES Council propose to carry out a further selective round of informal consultation with those who have made a previous representation.

Given the limited nature of this consultation, if you consider that B&NES Council's proposed restriction may affect your community, please send your comments to [Councillor Roger Symonds](#) of B&NES Council.

Warminster Area Board – 10 May 2012

Chairman's Announcements

Review of Polling Districts and Polling Places– Consultation Briefing Note

Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

The 2009 County of Wiltshire Order not only set up the new unitary divisions, but also established new town wards in most urban areas which are co-terminous with the divisions. This will allow us to rationalise a number of polling districts, as they will take effect for the 2013 elections. Until then, the council has had to have polling districts which recognise the boundaries of both the older town wards, and the unitary divisions, resulting in a number of small registers where they overlap.

In May 2013, there will be elections to directly elect members to the New Forest National Park Authority. The National Park affects three Wiltshire parishes, but its boundaries do not coincide completely with existing parish or polling district boundaries. This review proposes to create new polling districts in those parishes, in readiness for those elections.

The Council will need to approve a scheme of polling districts and polling places for the (Acting) Returning Officer (ARO) to then consider in order to select polling stations. The ARO is therefore obliged to be consulted during the review, and any representations must be published within 30 days of receipt.

We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

The Council has also prepared two documents which refer to proposed changes to polling stations and polling districts. These two documents have been amalgamated and sorted into Area Boards for ease of reference and relevance. A list of existing polling stations has also been compiled which has been separated into Area Board area for ease of reference. These are attached to this briefing note and are also available on the dedicated webpage (please see link below). We would seek your views on any of the points highlighted on this document or any other issues that you feel need to be addressed.

Due to the size of the Council's area and the number of polling districts and polling stations, it is not practical to send detailed hard copy maps to all consultees. However, officers have used the Geographical Information System to plot all existing polling districts, together with the position of known polling stations which is available to use on the dedicated webpage.

For more information on the parameters to use, please go to the webpage and click on the Review of Polling Districts – Briefing Note.

Submissions must be received in writing by Friday 25 May 2012. Forms can be completed online or download from the Council's website at:

<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm>

Submissions will then be reviewed with a final scheme being presented to Full Council for approval in July 2012.

This page is intentionally left blank

Warminster Area Board – 10 May 2012

Chairman's Announcement

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

¹ www.intelligencenetwork.org.uk/community

This page is intentionally left blank

Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
- Distance from the nearest alternative recycling sites
- Number of homes the site is serving
- Ease of use (eg access and parking)
- Ease of emptying the bins
- Condition of the site
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012.**

This page is intentionally left blank

Warminster Area Board – 10 May 2012

Chairman's Announcement

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune, Lead Commissioner 11-19
01225 713 341

Wiltshire Council

Warminster Area Board

10 May 2012

Informal Adult Education in Wiltshire

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as “community learning”). The government’s support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children’s learning.
8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based ‘community learning trust’ models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council’s cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council’s future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants
Joint promotion may increase take-up
Providers able to reach more people
Low cost to providers

Against:

Initial development costs
Difficulty in linking to providers' systems
Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.
19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.
21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

Stephanie Denovan
Service Director for Schools and Learning

Report Author: Simon Burke, Head of Business and Commercial Services
Schools and Learning

Contact: Tel.: 01225 713840
simon.burke@wiltshire.gov.uk

Unpublished documents relied upon in the production of this report: None

Current consultations

Consultation	Closing Date	More Information
First Draft Gypsy, Roma and Traveller Rent Arrears Policy 161kb	10 May 2012	<p>Wiltshire Council is seeking to improve its policy on how rent arrears are dealt with, in a firm but sensitive way, when they occur on the sites provided for the Gypsy, Roma and Traveller community around the county. We would welcome constructive comments and views on how our draft of the new policy can meet this objective.</p> <p>If you have any questions regarding the consultation process then please contact John Pearce on 01722 434347 or john.pearce@wiltshire.gov.uk</p>
Salisbury Campus Five Rivers	11 May 2012	<p>The Salisbury shadow Community Operations Board would like to gain your views on the Salisbury community campus five rivers. The information provided will be used to assist with the creation of the community campus and detail the types of facilities that you wish to be included.</p> <p>For more information please see the Salisbury community campus five rivers page.</p>
Mobile Library Route Consultation	11 May 2012	<p>To help us improve mobile library provision we would like to know your views on the mobile schedule planned for your area from July 2012.</p> <p>For further details about this service please contact Rebecca Bolton, Outreach Services Manager on 01225 713706 or email mobilelibraries@wiltshire.gov.uk</p>
Voluntary and Community Sector (VCS) Strategy Consultation	11 May 2012	<p>The council regards the VCS as a key partner in delivering its vision for stronger, more resilient communities in Wiltshire. As such the council believes it is strategically important to develop a positive relationship with the VCS. This draft VCS strategy sets out the council's corporate approach to working with and supporting the VCS, in a way that is consistent with the Wiltshire Compact.</p> <p>We are now seeking views from a wide range of VCS organisations and other partners. You can read the full draft strategy document 836kb is available at . You can have your say on the draft strategy by completing the Voluntary and Community Sector (VCS) Strategy Consultation online survey. You can also email Emma Cooper at vcs@wiltshire.gov.uk</p>
Review of polling districts and polling places within Wiltshire Council	25 May 2012	<p>Wiltshire Council currently has five Parliamentary constituencies – Chippenham, Devizes, North Wiltshire, Salisbury and South West Wiltshire. Each of these constituencies are divided into polling districts for the purpose of allocating electors to polling stations.</p> <p>We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.</p> <p>For further information please email elections@wiltshire.gov.uk</p>
Local recycling	28 May	Following the success of the new improved waste and recycling

centres consultation	2012	collection services in Wiltshire we would welcome your views on how you use existing recycling facilities.
Business perception survey	31 May 2012	<p>Understanding the needs of businesses and the issues that affect the local business community are critical if we are to achieve our aims. We are therefore conducting a survey of local businesses aimed at identifying issues currently faced by businesses across the county. The study will inform future planning policies and economic development actions in order to better respond to business needs and inform the Wiltshire business community about our services.</p> <p>If you have any questions, please contact Ana Batista, Principal Economic Development Office, on 01225 718669 or e-mail: econdev@wiltshire.gov.uk</p>
Strategic tenancy policy	29 June 2012	<p>Wiltshire Council is consulting on a Strategic Tenancy Policy that will provide the framework for the future delivery of new affordable homes and set out the broad objectives to be taken into consideration by local housing providers when developing their own individual tenancy policies.</p> <p>Comments and requests for further information should be directed to: housing.strategy@wiltshire.gov.uk or phone 01249 706563.</p>
What Matters to you Survey	Open	<p>Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. In order to do this effectively, we need to understand what really matters to residents living in Wiltshire.</p> <p>Your views about your area really do count, and Wiltshire Council would like to invite you to comment on a range of topics that affect life where you live, including:</p> <ul style="list-style-type: none"> • how and what we spend money on in your area • what we can do to improve life where you live • how we can improve safety in your area • your views on other public services • the natural environment where you live
Housing needs survey	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help. Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk Telephone: 01249 706614</p>
Consultations on Traffic Regulation Orders	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

Warminster Area Board Issues Report for 10 May 2012

New issues since last meeting:

1. Issues with planning website

Discussing with planning department

2. Parking at entrance to Minster School

Investigating issue to identify solutions. CAM to contact parking services as this is an enforcement issue.

3. Breach of access only on Chain Lane / Smallbrook Road

This is an ongoing issue as the through route cannot be closed as a local business has a right of access. However will discuss at next Community Area Transport Group

4. Parking on junction of Smallbrook / Boreham Road

Looking at possible leaflet drop

5. Animals being killed on road – Boreham, Bishopstrow

Highways team investigating

6. Speeding on Boreham Road

Has been referred for a metro-count survey

7. Sambourne Road crossing

Part of Taking Action on School Journeys and work is scheduled to be undertaken – improved painting and lighting.

8. Noise at Turnpike Lane

In discussion with a view to identifying solution.

Issues Resolved since last meeting:

1. Dog fouling Upper Marsh Road

Wardens have cleaned the area and a leaflet drop has taken place.

Issues that are in progress:

1. Folly Lane

Highways officers and CAM visited site and met with residents. New signing and lining proposed and to be approved by Area Board under CATG proposals to help with speeding traffic.

2. Portway – vehicles mounting pavement

The dropped kerbs are to be raised which will help to eliminate the problem of vehicles mounting the pavement.

3. Broadway footpath

The Broadway estate has a number of footpaths passing through it. When the estate was finished West Wilts adopted all the footpaths (and thus took on the maintenance and weed clearance) except for the final twenty yards or so. Each side of this last section of the path network there are bungalows occupied by elderly people who find it difficult to tackle the problems as each year the path gets obstructed by waist high weeds and nettles and it becomes virtually impassable. In the past the Warminster Environmental Pride Team (WEPTS) community group have cleared the weeds but this is not the long term solution.

Land registry to identify ownership but this is likely to be the houses that back onto the footpath – this requires chasing up.

4. Grovelands / Victoria Road junction

This is part of the ongoing Parking Review. The proposed waiting restriction changes at the Grovelands Way junction have been formally advertised from 28 October for a period of 21 days. It is hoped that work on this junction will begin as soon as possible once full authorisation is obtained. However, it should be noted that there is usually an 8 to 10 week lead for Wiltshire Council's contractors to carry out statutory procedures for excavations in the highway for sign posts and to enable any signs to be designed/produced. Also once the date for implementation is known, the full traffic regulation order will need to be finalised by the regulatory team followed by the formal advert confirming the implementation of the scheme.

5. West Street vehicles mounting pavement

Raised and discussed at Community Area Transport Group (CATG) meeting on 8.2.12. Highways staff are considering producing leaflets which can be placed on cars. The CATG meeting felt that there were few other options as this is a symptom of high levels of car ownership and high volumes of traffic. Leaflet drop being pursued.

6. Parking on pavement Highbury Park and Cul-de-Sac

Raised and discussed at CATG meeting on 8.2.12. As above. Highways staff are considering using leaflets.

7. Beech Grove / Portway junction

This is used as local "rat-run" with near misses every day. Highways staff are investigating options following the CATG meeting where this was discussed.

Report Author: Jacqui Abbott, Community Area Manager

Jacqui.abbott@wiltshire.gov.uk

07771 844 530

Agenda Item 6a

REPORT TO WARMINSTER AREA BOARD

COUNTERING DOG FOULING ON PUBLIC OPEN SPACES – A STUDY OF WARMINSTER COMMON

INTRODUCTION

Dog fouling is a significant form of anti-social behaviour that reduces the public's enjoyment of public open space. It is also a health hazard. In a Keep Britain Tidy survey of 1,500 people weighted for region, age and class, dog fouling was the second most significant cleansing problem.

Issue	Importance of Issue (High = 10)	Seriousness of Existing Problem (Most Serious = 10)	Significance ((b) x (c))
(a)	(b)	(c)	(d)
Litter	8.2	5.0	41
Dog fouling	8.0	5.0	40
Fly-tipping	7.8	3.5	27
Abandoned vehicles	7.7	3.5	27
Graffiti	7.1	3.2	23
Discarded syringes	8.1	2.6	21
Weed growth	6.5	3.3	21
Chewing gum	6.8	2.8	19
Fly posting	5.5	2.4	13

Nationally Perceived Areas of Service Significance

Warminster Area Board has run a Dog Fouling Working Group since 2010. Progress was delayed by loss of the Area Board Manager and a lack of funds. However, progress has been made on a pilot site at Warminster Common where ideas for reducing dog fouling (see Annex A) were tested:

- a. Providing litter bins at all entrances and exits.
- b. Installing "poop scoop" signs at all entrances.
- c. Improving the surface on two paths onto the site (using recycled tarmac).
- d. Installing a section of fence and a self closing gate to stop stray dogs entering the Common from the Heathlands Estate.
- e. Spraying dog faeces with brightly coloured paint to highlight their presence.

The Common¹ was claimed by Warminster Town Council as Wiltshire's first new Town Green². It is a well maintained area of public open space and is a "best case". To test the ideas and measure trends, the number of fresh dog faeces on and within 1 metre of paths was counted once a week and converted to a daily rate of fouling (see graph overleaf).

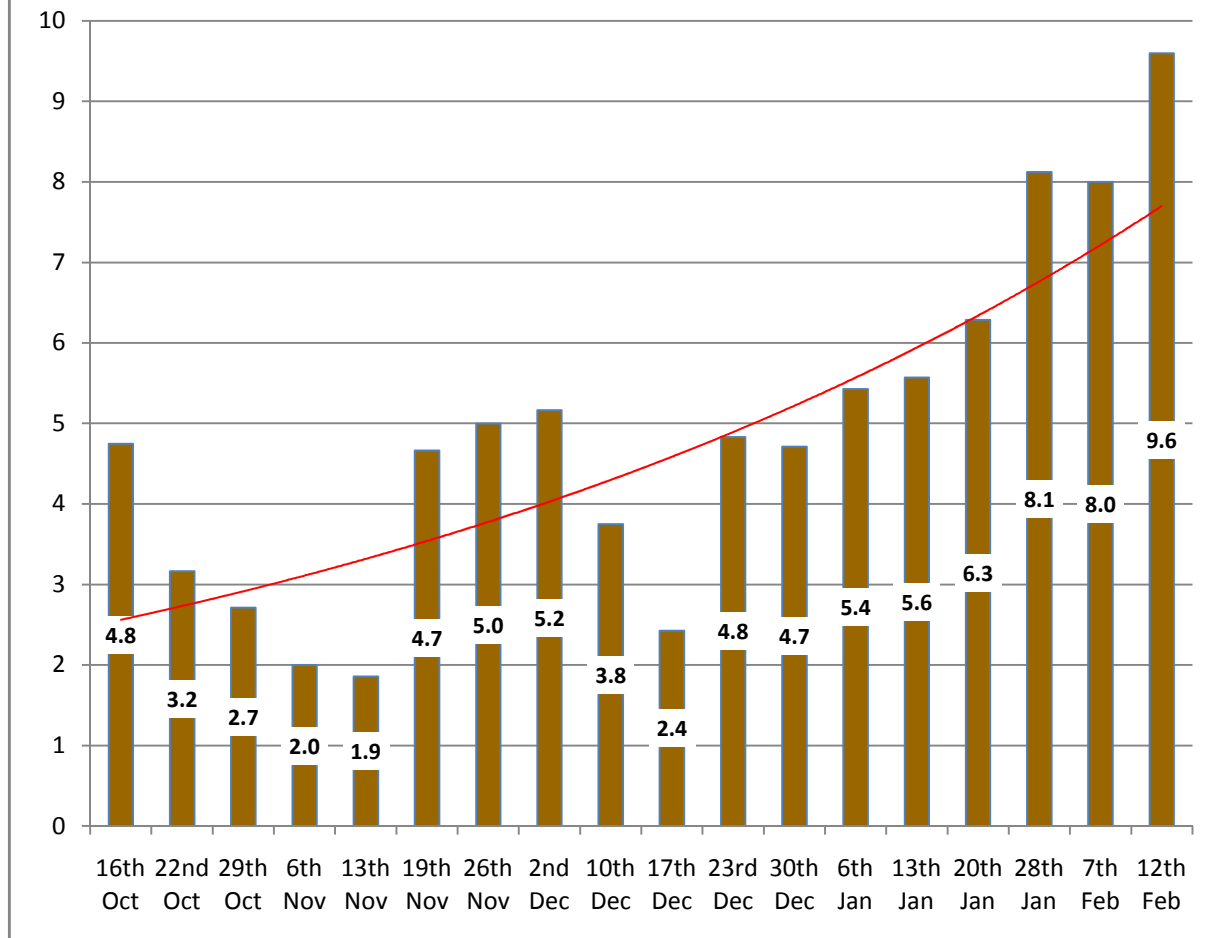
Constraints. This paper does not consider:

- a. The legal aspects of fouling including Dog Control Orders.
- b. Fouling on areas of long grass more than 1 metre away from maintained grass this means that there is significant under reporting of "off the lead fouling".
- c. Severe littering and fly tipping on the adjoining Bradley Road as they were reported on the Wiltshire Council web site and the processes worked well.
- d. Public Health as the Author has already written to Wiltshire's Director of Public Health and Public Protection.

¹ Warminster Common is a misnomer. All Rights of Common were extinguished in 1780 and the name comes from the adjacent settlement. The site is the southern half of the former Tynings (Work House) Allotments.

² A Town Green is very different to a Common and an exemption for fouling on Commons does not apply to Town Greens.

**Average Fresh Dog Faeces Per Day On or Beside Paths on
Warminster Common Between
16th October 2011 & 12th February 2012
(Total 662 Faeces)**



Results of Dog Fouling Surveys on Warminster Common in Winter 2011/12³

Method. The author followed a fixed 1500m route once a week (see Annex B), picked litter, counted and sprayed faeces. The process took just under one hour and generated on average one supermarket bag of litter. Although he would go “off piste” to pick up litter and sprayed all faeces seen, no faeces more than a metre from the edge of the path were counted.

Spraying Paint on Dog Faeces. Spraying faeces drew attention to the problem but in the long term may be counter productive. Paint was only used on soil or grass. Painting faeces:

- Shows that the fouling has been seen and someone is reacting to it.
- Discourages weak willed offenders.
- Shows children & walkers the hazard.
- Makes it easier for WC staff to find & remove faeces.
- Prevents “Double Accounting” & shows new & missed faeces.
- Aids photography & demonstrates the scale of the problem.
- Allows the person spraying to engage with the public and gain intelligence on known foulers.
- Allows dating of faeces (by changing paint colour).

RESULTS AND CONCLUSIONS

³ Six surveys over same period in 2010/11 identified at least 736 faeces and a significant number were in bags. Because of the time between surveys it is likely some were missed. 18 x Litter picks in 2011/12 recovered no new bags of faeces.

As few as five offenders can produce 2,000 faeces per year. If all dog walkers failed to “scoop” the fouling rate could be 5 to 10 times higher. The results demonstrate that:

- a. Providing combined bins at all exits significantly reduces litter and greatly reduces bagged faeces being thrown away on site (See Annex A). This was extremely effective.
- b. A fence can prevent “pushed out of the house dogs” from fouling public open space. This was probably the most cost effective technique (see Annex A).
- c. If litter is removed regularly the rate of littering remains low and fairly constant.
- d. In cold weather faeces can remain visible for up to 3 months and although there is an increase in fouling as days grow shorter it does not reduce as the days get longer.
- e. If dog faeces are not removed the rate of fouling accelerates as more people fail to remove faeces. The bulk of initial fouling was around site entry points and the acceleration in fouling was from new foulers in different areas (See Annex B).
- f. The rate of fouling can be significantly reduced if dog faeces are not allowed to build up. It is “practicable⁴” to “pick” this large site in under an hour (a contract requirement under WWDC). Even if litter and faeces were “picked” only every 2 or 3 weeks and then only from the “hot spots” around entry points, it would significantly reduce the total⁵.
- g. There is now a good intelligence picture to target the site for enforcement action (See Annex B). Changes in trends could then be reviewed.
- h. There is a commonly held belief that it is acceptable to foul beside a path. Nearly all faeces counted came from dogs on leads. Those individuals generally avoid fouling on the path surface but need to be motivated to pick up.



Entry Point - Byway Warminster 89



Entry Point - The Allotment Path

- i. New “poop scoop” signs had an impact but did not stop determined individuals; however, new surfaces, signs and spraying account for the dip in fouling in the first 4 weeks.

⁴ The Litter Authority must show it is not “practicable” to avoid Section 90 action under the EPA.

⁵ West Wiltshire District Council contract for this site was for a weekly litter pick.



Allotment Path (Orange)



Byway 89 (Blue)

- j. Staff emptying bins do not report or pick up nearby faeces. The faeces pictured below must have been obvious to the person emptying bins but it is probable that removing faeces was not one of their allotted tasks.



- k. Most “on the lead foulers” go “off surface” and there is less fouling on short grass and hard paths. In summer there appear to be less faeces, as they are less easily seen in uncut grass or macerated by the gang mowers on cut grass.

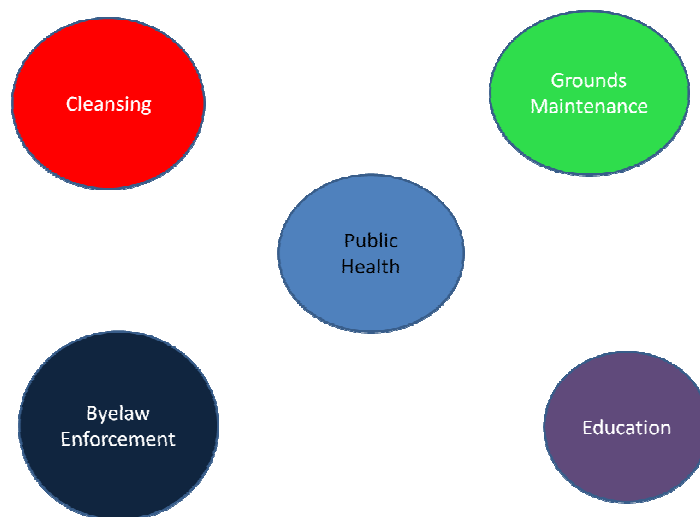


Byway 89 Before Surfacing



Byway 89 After Surfacing

DISCUSSION AND RECOMMENDATIONS



Wiltshire Council Functions in Countering Dog Fouling

Dog fouling is regarded as a problem for dog wardens. Unless canine pollution is seen as a health hazard, subjected to formal risk assessment and proper scrutiny of processes then the problem will not get better. The “bubbles” above must be made to overlap using all the strategies below.

	Strategy						
	1	2	3	4	5	6	7
Type of Fouling	Install Poop Scoop Signs & Bins	Ensure Proper Cleansing	Improve Surface	Spray Paint	Education	Active Enforcement	Install Physical Barrier
On the Lead	Improve	Improve	Improve	Improve	Improve	Effective	Effective
Running Free	Improve	Improve	Improve	Improve	Improve	Effective	Effective
Pushed Out of the House	No Effect	No Effect	No Effect	Improve	Improve	Effective	Effective
Comments	Gives Clarity, Certainty & Convenient Disposal.	Litter & fouling are less likely in clean areas.	Cutting grass and surfacing paths reduces OTL fouling.	See below.		Needs high publicity prosecutions.	Already used for play areas.

Strategy Table

Types of Fouling and Fouling Countermeasures. There are three types of fouling and the Strategy Table (above) shows where a technique is likely to be effective. In this study only Strategies 1, 3, 4 and 7 were attempted throughout. All showed a degree of success but failed to counter an increase in fouling through the winter. Three fundamental strategies were lacking:

Strategy 2 - Cleansing. Litter picking was much better this summer but stopped when grass cutting finished in the autumn; it needs to continue and faeces must also be picked up. There is a tendency in winter to empty bins and not pick up litter and dog faeces. The problem is exacerbated if sites are only visited in darkness.

Note. The maximum reaction time for removing reported faeces is 14 days⁶. Faeces reported on the web page were not removed on 30% of occasions in 2010/11. This winter they were not reported at all in order to determine patterns of fouling.

Strategy 5 - Education. Education has yet to be exploited. The Council has the resources to pass the message via schools, its own magazine and wardens.

⁶ DEFRA Code of Practice on Litter and Refuse Apr 2006

Strategy 6 - Enforcement. The commonest complaint from law abiding dog walkers is that there is no enforcement. As the Dog Warden's area is from Warminster to Chippenham enforcement is sadly lacking. Dog wardens have an important role in countering fouling and irresponsible dog ownership but can not do it all. Effort must be put into:

- a. **Identifying heavily fouled areas.** Reports from the public, contractors and council staff.
- b. **Identifying offenders.** Reports from the public, contractors and council staff.
- c. **Making well publicised prosecutions.** Watertight name and shame prosecutions.

Annexes:

- A. Site Improvements.
- B. Detailed Results.

Distribution:

Action: Warminster Area Board

Information:

Warminster Town Council (for Mayor Pip Ridout & Heather Abernethie)
Selwood Housing (for Howard Phillips)
Wiltshire Council: Steve Pooler, Rebecca Reid, Sebastian Williams.
Tenants & Residents' Association: May Law

SITE IMPROVEMENTS

The following site improvements were made in an attempt to improve the amenity value of the Common and reduce dog fouling or the effects of fouling.

Selwood Housing (Howard Phillips).

Closed a gap in the fence around the Heathlands Estate and inserted a self closing gate. This prevented dogs from coming off the estate and fouling the adjacent area.



Before



After

Wiltshire Council, Street Cleansing (Steve Pooler)

Provided two litter/dog bins and replaced missing “poop scoop” signs at three entry points.



Byway 89 Entrance



South Street Entrance

Warminster Town Council (Heather Abernethy, Town Clerk). Paid for Wiltshire Council to install two replacement benches plus a further new bin at the northern entrance.



Football Pitch Bin, Seat & Sign
(Third sign installed by Wilts Council)



Swift Mead Seat

Wiltshire Council Rights of Way Department

Mike Crook (Rights of Way, County Hall) supported a Path Improvement Grant for the muddy path between the Allotments and the Heathlands Estate (tarmac shavings).



Allotment Path Before



Allotment Path After

Paul Millard (Rights of Way Warden) arranged for Byway 89 to be resurfaced.



Byway 89 Before Surfacing



Byway 89 After Surfacing

Notes.

1. "On the Lead Foulers" gravitate to the edge of good surfaces.
2. The few faeces that may be left on the surface of the path are more likely to dessicate before the *Toxicara Canis* larvae hatch (normally at least 3 weeks in summer and longer in winter).
3. The combination of less faeces on the surface and the reduction in viable larvae would significantly reduce the risk to the public from *Toxicara Canis* (Canine Roundworm).

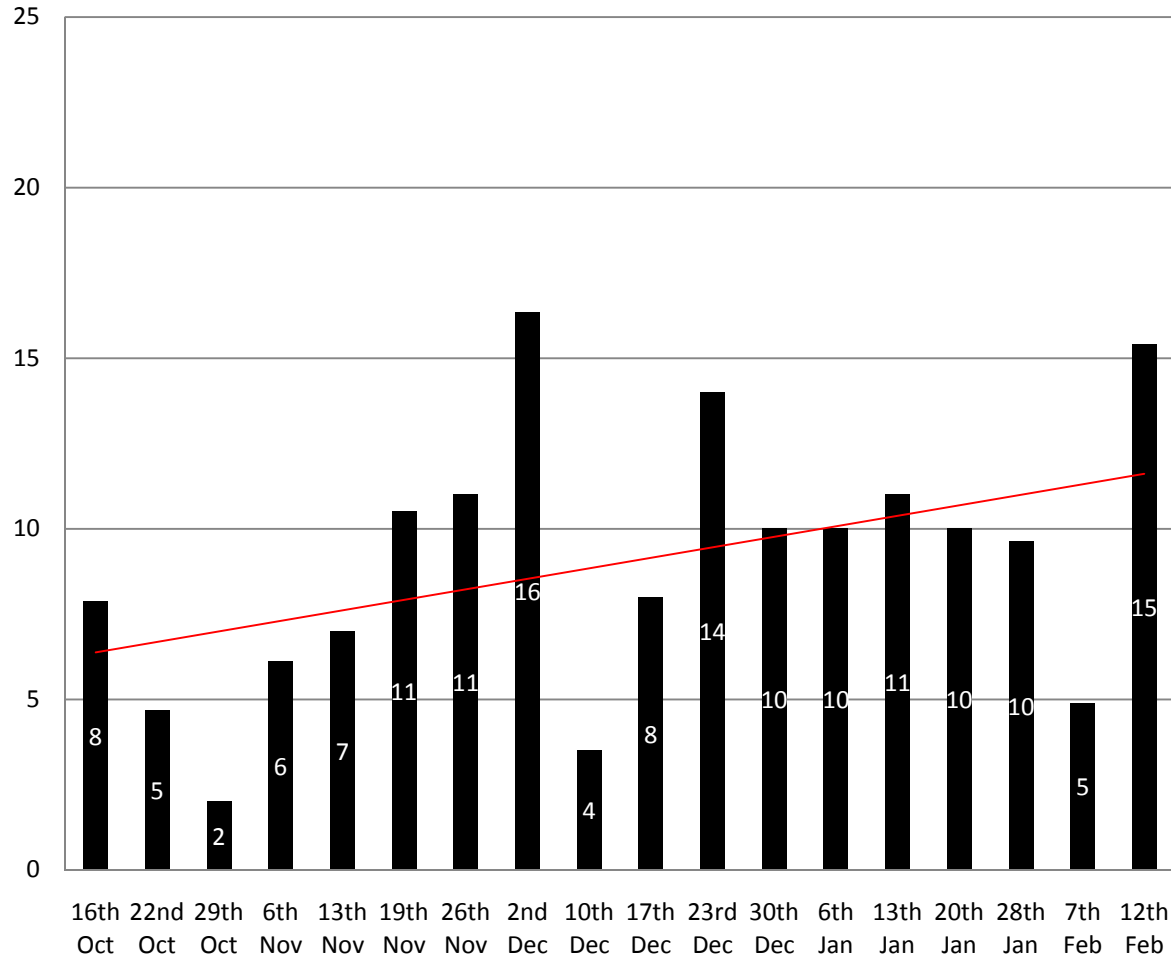
This page is intentionally left blank

DETAILED RESULTS OF DOG FOULING SURVEYS ON WARMINSTER COMMON
(Figures in brackets are totals for the survey period)

Standard 1500m Route Used for Weekly Warminster Common Litter Pick & Fouling Survey Plus Totals By Area



**Allotment Path - Corrected To Weekly Rates
(Note. 29th Oct is only two days data as new path was installed)**

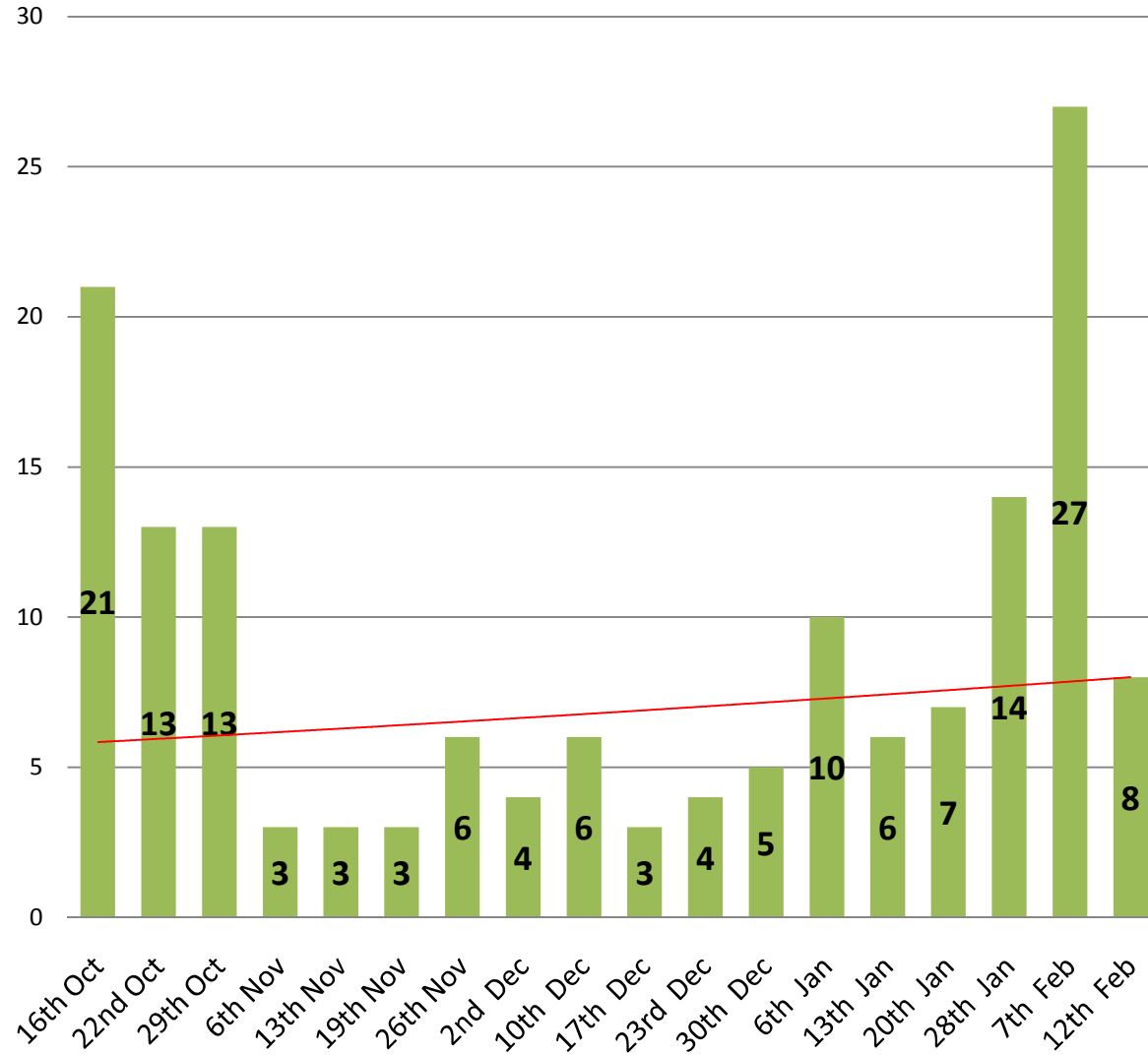


Total 157 Faeces

Regular heavy fouling, normally beside the walkway but often on the side of the hard surface. itself On the north side of the Play Area the surface is regularly fouled.



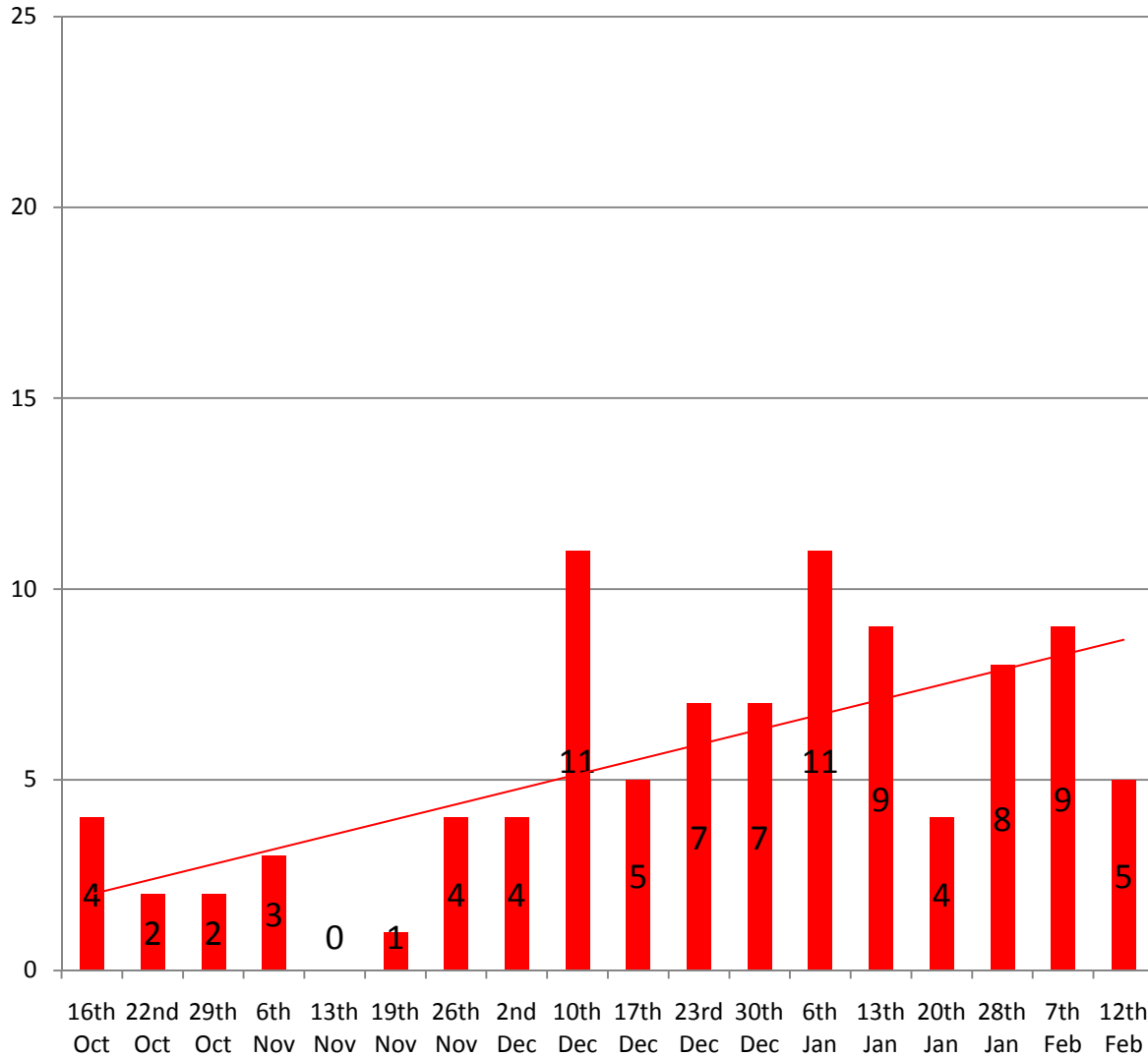
2 Acre Field



Total 156 Faeces

Fouling in this area is mainly an extension of the Allotment Path and is normally within 50 metres of the end of the path.

Heathlands' Gate & Play Area



Total 96 Faeces

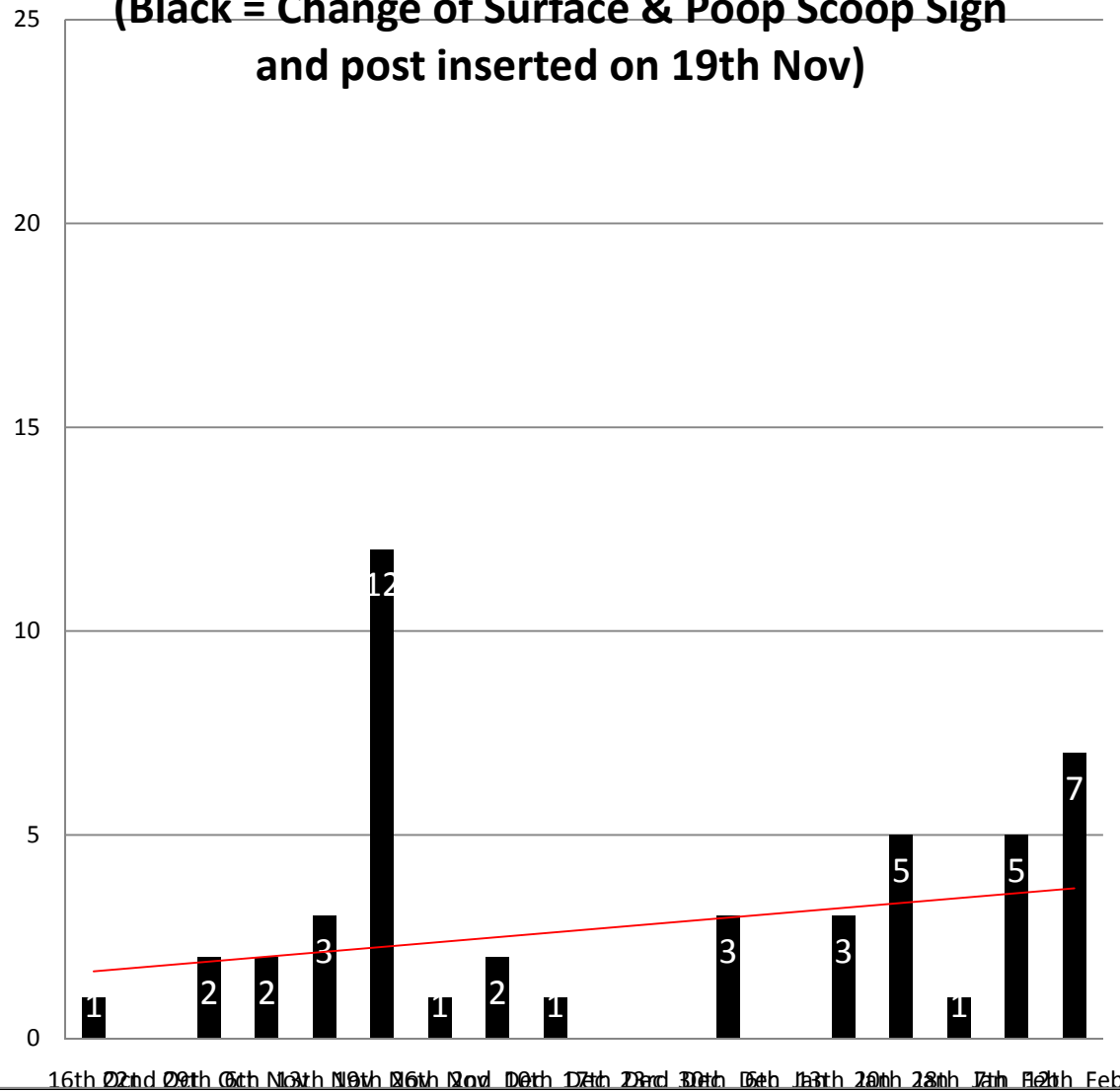
Fouling in this area is again mainly an extension of the Allotment Path and is mostly within a 50 metre radius of the end of the path. The bulk is adjacent to the play area fence and immediately adjacent to the tarmac path ... as if the fouler is keeping on the path themselves.



The Heathlands Fence seems to have stopped the worst of fouling from that area but occasionally a youth has been seen letting a dog out onto the Common to foul.

Byway 89

(Black = Change of Surface & Poop Scoop Sign and post inserted on 19th Nov)



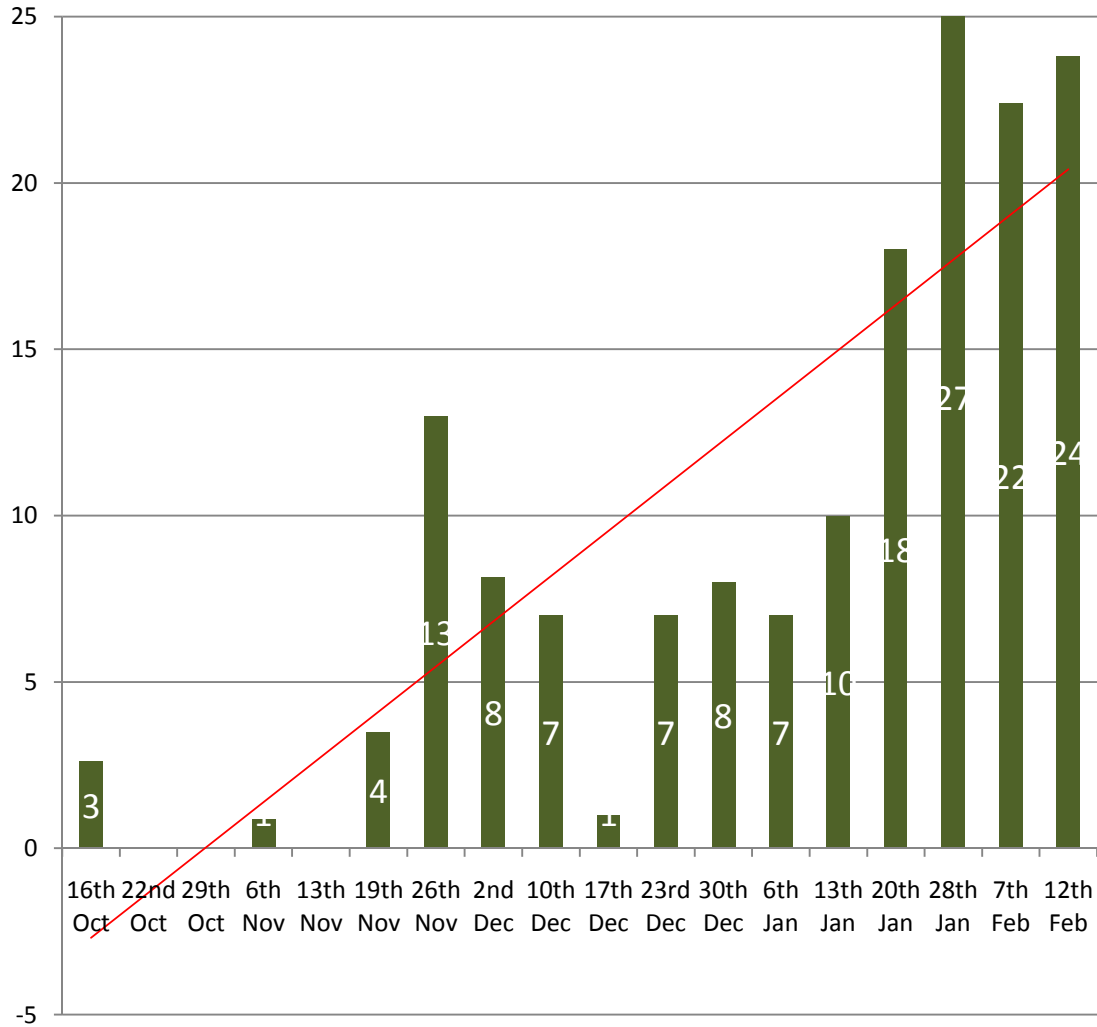
Total 48 Faeces

This short section of path was averaging 14 faeces per week during the summer but reduced with the new surface. It appears that at least one fouler moved further onto the Common.

Fouling here is almost invariably now on the edge of the new path.



Perimeter Path



Perimeter Path – Total 165 Faeces

It was on the Perimeter Path that the increase in fouling was mainly seen. The dog walkers will have passed through heavily fouled entrance areas and carried on the trend.

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.**

Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020**.

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

Period	Deadline
1 April 2004 – 30 September 2007	30 September 2012
1 October 2007 – 31 March 2011	30 September 2012
1 April 2011 – 31 March 2012	31 March 2013

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

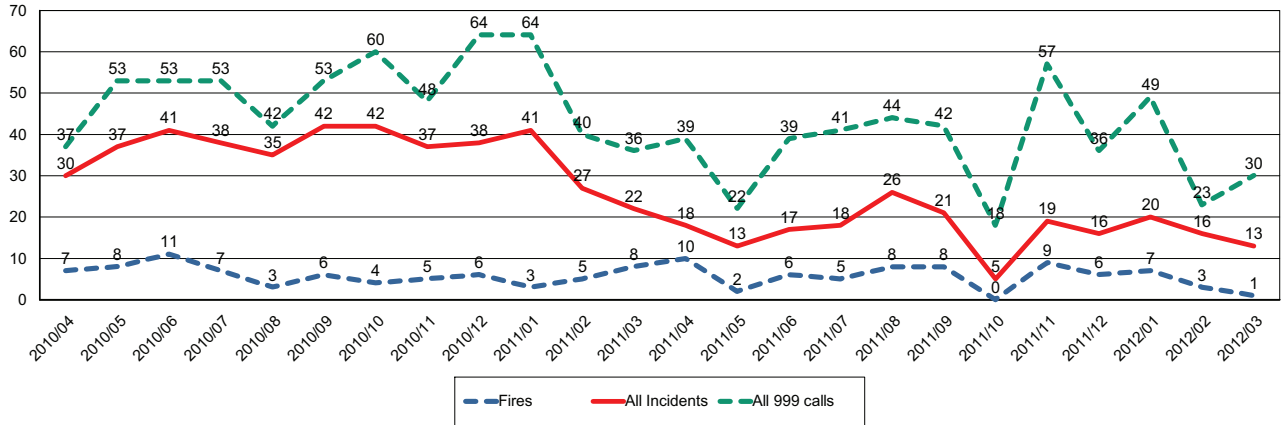
This page is intentionally left blank



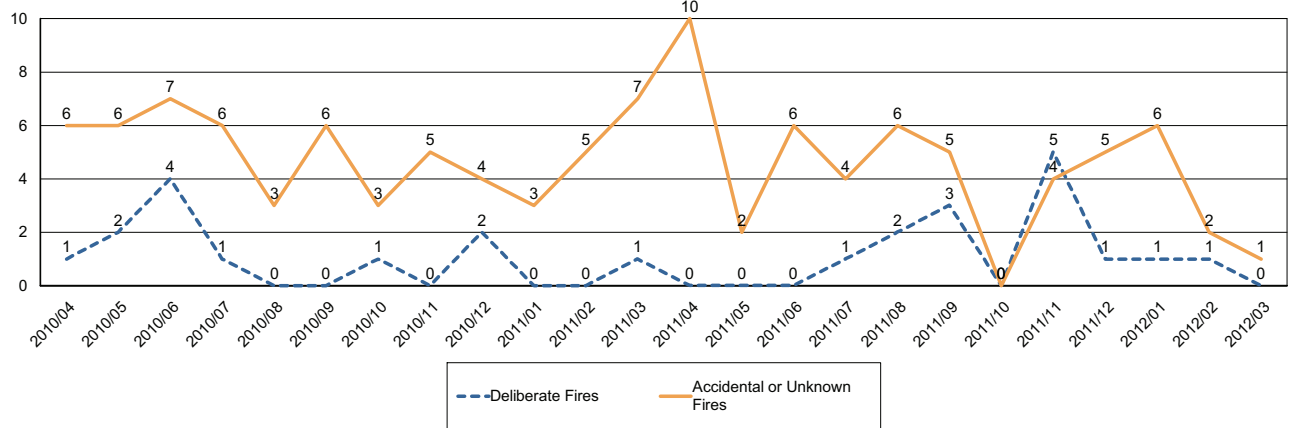
Report for Warminster Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

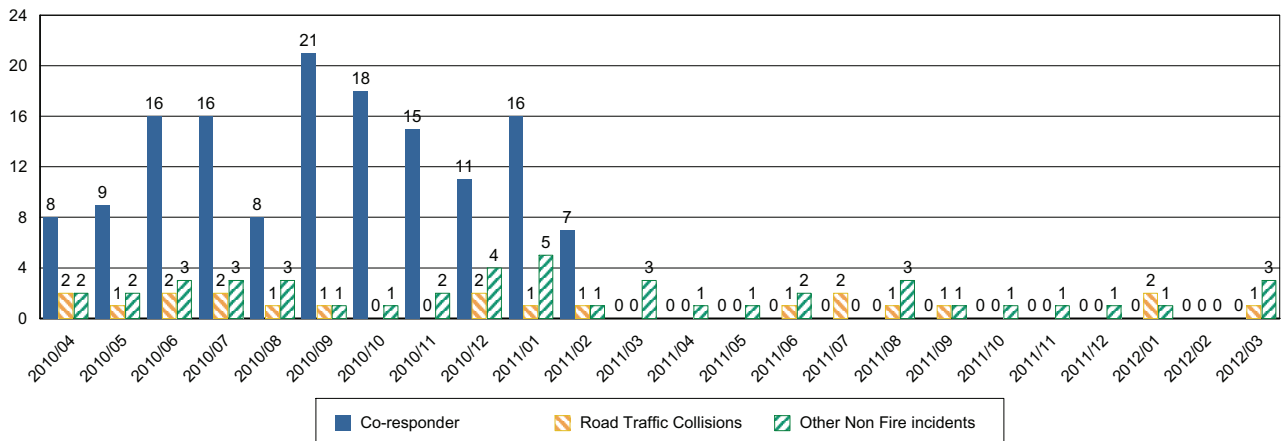
Incidents and Calls



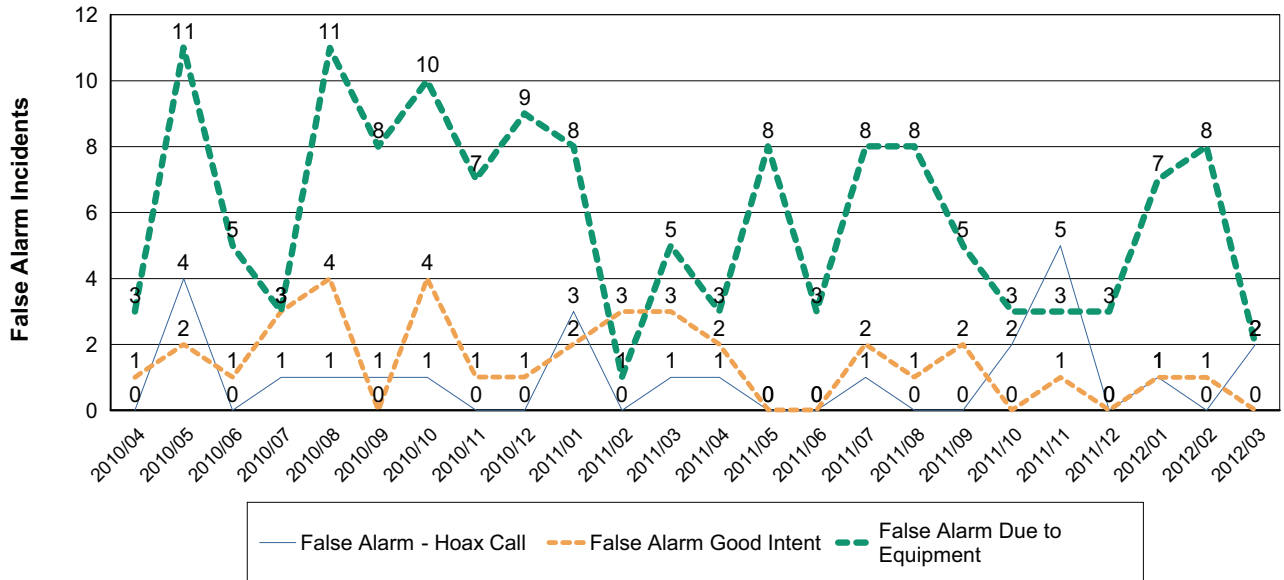
Fires by Cause



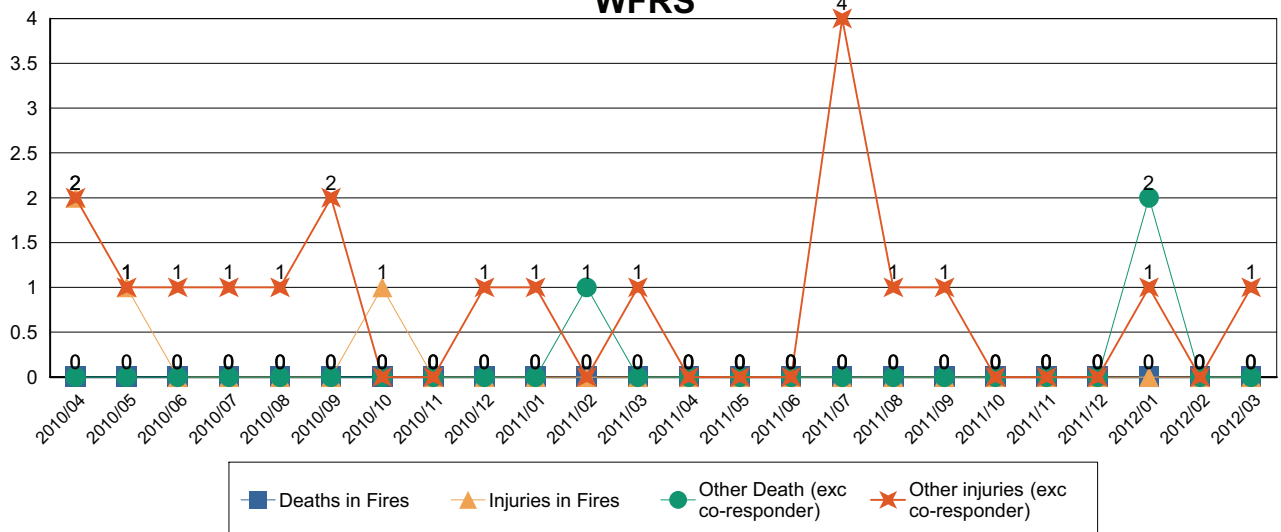
Non-Fire incidents attended by WFRS



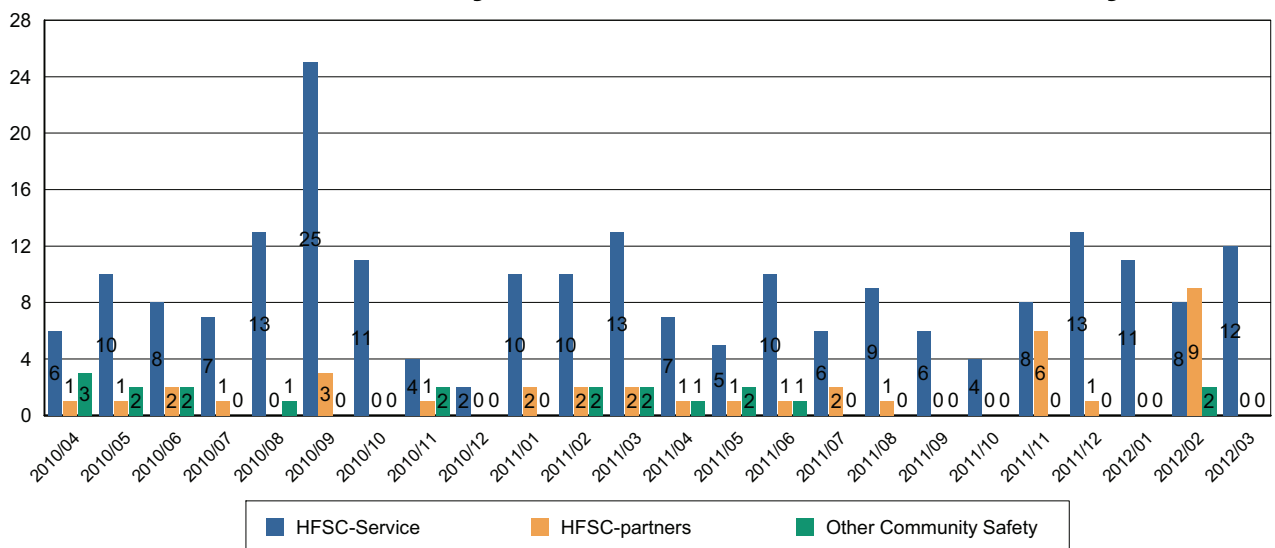
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Warminster Town Council

Date of Area Board Meeting: 10 May 2012

Headlines/Key Successes

- The pre-deployment parade of 3rd Battalion, The Yorkshire Regiment took place on 16 March attended by HRH Prince Andrew – a great success
- Warminster Community Radio received licence and started broadcasting full time on 1 April on 105.5fm
- Mayor's Civic Service, 22 April
- Jubilee preparations nearing completion, grant for fireworks received from Area Board
- Warminster Festival to launch its programme of over 50 events on 3 May (Festival runs 6–20 October)

Projects

- Warminster in Business (steering group set up and meetings underway)
- CCTV improvements

Diary Dates

- 3 May Warminster Festival launch of programme of events
- 12 May SOS Fun Day
- 26/27 May Highbury Youth annual tournament and festival of football
- 1 June Warminster Library/Country Market under-cover Jubilee Street Party
- 2 June Boatmaking workshop in Library (for Jubilee Picnic in the Park)
- 2–9 June Flower Festival at St Lawrence Chapel
- 3 June Jubilee Picnic in the Park, 10.00am–4.00pm

- Children's disco, 7.00–8.30pm
- Jubilee 'Nightclub' featuring Soul Commotion, 9.00–11.30pm
- 4 June Firework/beacon display at Battlesbury Field, 8pm–10.30pm
- 16/17 June Warminster Wobble
- 24 June Carnival Fun Day (Olympic theme)
- 6 July Closing date for Garden Competition (Judging dates 10 and 13 July)

Date: 30 April 2012

Wiltshire Council

Warminster Area Board

10 May 2012

Community Budgets

Public Services in Warminster - More Information, More Influence for Local People Delivering Better Outcomes with Shared Resources

In Warminster, millions of pounds of public money are spent every year and a wide range of services are delivered. However, some needs remain unmet, people can be unsure about where to turn and demand on services is increasing while the available funds are diminishing.

This prompts the question - can we use the money and the other resources we have differently? Could a better way of delivering services be developed?

The Wiltshire Public Service Board (which brings together key public service providers in Wiltshire) has agreed to pilot a new way of working in the Warminster community area. The vision is to empower local people to address the issues identified in the Joint Strategic Assessment (a collection of data on outcomes in the Warminster area) and the Warminster and Villages Community Plan; and for the public sector to work with the community to deliver action on these and prevent future problems.

To achieve this vision, local people will for the first time be provided with information about the range of services delivered in their area – an idea of their cost and how they are delivered – and will be invited to suggest ways in which these could be improved, better joined-up or re-focused to meet the needs of the community in a better way. This could mean, for example, information on the numbers of PCSOs or parish wardens in the area and further details on the tasks they undertake.

This service information can be related to each of the key issues that have been identified, and will allow the community to consider innovative solutions, new ways of working or actions to refocus investment on prevention. It should also increase understanding of where people and community groups can go for help or funding. When changes are proposed, these can then be taken back to each of the public bodies for approval.

The Warminster Area Board and Community Area Partnership are being offered a crucial role in this pilot, leading on behalf of the community to consider the new information on

service spend and using this to consider how services can be redesigned within the community area.

Initial work is already underway and, taking on board feedback from this meeting, the Community Area Manager and Partnership Coordinator plan to put on a workshop where discussion with the wider community can take place. A further report back to the Area Board on the outcomes of this work will then be provided at a meeting later this year.

The Area Board is asked to:

- Support the approach and encourage people to get involved in the pilot;
- Agree an appropriate date (e.g. July or September) and timing for a workshop;
- Suggest other appropriate methods to allow people to engage (e.g. online surveys, suggestion boxes etc).

Report Author David Bowater, Programme Lead

Tel No: 01225 713978

E-Mail: david.bowater@wiltshire.gov.uk

Wiltshire Council

Warminster Area Board

10 May 2012

Warminster & Village Community Partnership (WVCP) Claim for Core Funding 2012/13

1. Purpose of the Report

- 1.1. To seek the Board's approval for core funding to WVCP covering the financial year 2012/13

2. Background

- 2.1. WVCP are entitled to apply for up to 20% of Area Board funding for their running costs each year. They are required to provide a workplan and a budget projection (Appendices 1 and 2).
- 2.2. There are normally two tranches of funding to community partnerships during a financial year (up to 50% of their total projected costs in each tranche). The Partnership Development Officer will advise WVCP that the second tranche can be requested at the November 2012 Board meeting when evidence is received that the first tranche has been spent effectively in meeting their objectives.
- 2.3. Warminster Area Board has been allocated a budget of £47,714 for community grants, community partnership core funding and councillor led initiatives for 2012/13.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

- 3.2. WVCP have applied for **£6631.52** towards their running costs for 2012/13. This figure is within the 20% of Area Board funding allowed.
- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if WVCP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, WVCP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer and Community Area Manager as a workable document. Questions regarding the workplan have all been answered satisfactorily.
- 3.5. As detailed in 2.2 above 50% of the sum awarded can be considered as the first tranche. The area board can therefore award up to £3,316 at this meeting, to be paid immediately, with the second tranche to be paid in November subject to the conditions in section 5 below being met.

4. Implications

- 4.1. Environmental Impact of the Proposals
 - 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.
- 4.2. Financial Implications
 - 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.3. Legal Implications
 - 4.3.1 There are no specific Legal implications related to this report.
- 4.4. HR Implications
 - 4.4.1 There are no specific HR implications related to this report.
- 4.5. Equality and Diversity Implications
 - 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

5. Recommendation

1. To approve the whole year's core funding of £6631.52.
2. To release the first tranche of £3,316 immediately.
3. To agree the following conditions to be met before the second tranche should be released:

Warminster and Villages Community Partnership will:

- a. have engaged the services of a Partnership Administrator by September 2012; and
 - b. have produced the updated Community Area Plan by January 2013 as per their workplan.
4. To consider the release of the second tranche at the November Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, as detailed above, have been met.

Report Author: Jacqui Abbott, Warminster Community Area Manager
Tel No: 07771 844 530
E-Mail: Jacqui.abott@wiltshire.gov.uk

Appendices:
Appendix 1 WVCP Annual Workplan, 2012/13
Appendix 2 WVCP Budget Form, 2012/13

This page is intentionally left blank

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2012/13, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 61</p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens & councillors/clerks from the Town & Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy & Tourism, Health & Social Care; and Education & Life-long learning (‘L4W’ for short)). The Coordinator and a Parish Clerk attend meetings of the Community Area Transport Group (CATG) and we continue in our efforts to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics, although Crime & Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We have recently recruited 3 new members to the Committee and hope to encourage them to act as focal points in the future.</p> <p>We engaged a Coordinator in September 2011. Debra Leslie is formally employed through the Warminster & Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to & copy WFCAP in on appropriate correspondence. One of our members is WFCAP Treasurer. The Coordinator also attends the CAP quarterly meetings to share information and good practice across the County and a few of the partnership members will be attending the AGM in April.</p> <p>Our priorities in 2012/2013 are to draft a new, a fit for purpose Community Plan, to take account of the period 2015 -2025. To continue to foster and support community groups with aims & objectives consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services, including working closely with the Area Board, ensuring priorities established as a result of recent and forthcoming consultations are taken account of in their action plans.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted. We maintain a website providing a range of information about the Partnership's work with links to the Community Area Plan and more recent community views on Priorities and providing the facilities for communicating with the Partnership.</p> <p>We recently held a joint Community Event with the Area Board where local issues and priorities were discussed and the work of the Partnership was highlighted. The development of the new Community Plan will involve a number of Community Consultation Events and we are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>In addition the Coordinator is working closely with the Villages/Parishes and local organisations to circulate relevant and useful information, to highlight the support the Partnership can offer and to give practical help and advice in establishing and running community projects.</p> <p>Not really, this is an area in which we recognise we need to establish ways to encourage involvement and feedback. However, there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contact register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>We aim to reintroduce the quarterly Newsletter and we have display boards and material which we use at Community events whenever we have volunteers available. The Coordinator attends Pillar meetings where possible; she and Committee members are active on Committees set up by the Area Board and Town Council e.g. planning the Jubilee celebrations in 2012 and on the local economy ('Warminster in Business'). The Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible: we readily accept invitations to talk about the Partnership to other organisations and invite them to be in attendance at our Committee meetings.</p> <p>We will be reviewing the website, updating it and making more interactive over the coming months.</p>

	<p>How many organisations are affiliated to the CAP and how many names are on your communications database?</p>	<p>The issue of membership & affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations.</p> <p>As a result of the recent Community event, we have updated our contact list, and this now takes account of a large number of local organisations, representatives from Official Services and citizens interested in Community Work. As far as possible, we aim to keep this updated on an on-going basis.</p>
<p>Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</p>	<p>The responses we receive from Community Consultation will form the basis of the new Community Plan taking us through to 2025. We will be consulting widely with the local community; we are still discussing the best approaches to encourage a good response. We will be consulting in some of the schools, to encourage the younger population to take an interest in Community issues and plans. Online consultation is under discussion, together with running public consultation events and taking advantage of events organised by others to seek inputs.</p>
<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?</p>	<p>The Plan as published covers the period 2005 –2015. At a recent Community Event we used the issues and initiatives from the current plan, together with JSA statistics, updates from Services and local organisations, WC and Town Council to discuss Community Priorities. This information will be used by the Area Board in their future considerations and by the Partnership as a basis for drafting consultation documentation for 2012. It is available to the community via our website.</p> <p>We will ensure we take account of the community in both town and villages through postal consultation, on line questionnaires and attendance at public events.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Local action

"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."

Please tell us about your plans to encourage local action to address the community plan priorities.

What do you expect to achieve during the year ahead?

How will you secure funding for these projects?

We foster & support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the CAPlan at every opportunity, particularly where they are applying for funding.

A major Consultation exercise with the Warminster and Villages Communities on priorities and issues and the use of the input generated to draft a new fit-for-purpose Community Plan to take us through to 2025.

To work closely with the Town & Parish Councils and the Area Board to ensure Community Priorities, expressed through consultation exercises, are taken account of in future Town, Village, Area Board and Wiltshire Council plans and their implementation.

Warminster has been selected as a Pilot Area for the Community Budget initiative and, whilst we have only received information regarding plans for Community Budgeting to date, we hope to work closely with the Area Board to highlight the priorities to be taken account of during the Pilot.

The Partnership is involved in and providing active support to a wide range of on-going g projects including: Youth Transport Scheme, Bustards, Warminster in Bloom, Warminster Jubilee Events and the Queens Jubilee Event in Salisbury.

We will take advice from local people such as Warminster Mayor Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding. Where local organisations seek support for grants we will help them in their efforts to secure funding via Area Board or other organisations.

Community Area Partnership Agreement 2012/13:

Budget details for CAP running costs

Your Details:

Name:	Debra Leslie
Partnership:	Warminster and Villages Community Partnership
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	£10821.13

Details of Budget:

Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">▪ Details £8120 (Fee+NI) + 500 expenses	Cost: a £ 8620
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">▪ Details - Carried forward from last year	b £ -
Advertising & promotion (inc websites): <ul style="list-style-type: none">▪ Details £500 adverts £200 website	c £ 700
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">▪ Details Pillar Group Support	d £ 2000
Office expenses, consumables, etc.: <ul style="list-style-type: none">▪ Details £1500 rent + £300 stationary	e £ 1800
Other costs: <ul style="list-style-type: none">▪ Details financial Audit	f £450
Amount of funding rolled forward from 2011/12 to be spent in 2012/13:	g £ 6938.48
Total running costs applied for:	h £ 6631.52

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

This page is intentionally left blank

Report to	Warminster Area Board
Date of Meeting	10 May 2012
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following applications seeking 2012/13 Community Area Grant funding.

1. Warminster Athenaeum Trust. A request for £5,000
Officer recommendation: Approve
2. Warminster Christmas Lights. A request for £2,000
Officer recommendation: Refuse
3. Warminster Sequence Dancers. A request for £1,800
Officer recommendation: Refuse

Total request if all applications are allocated in line with officer recommendations:
£5,000

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Warminster Area Board has been allocated a 2012/2013 budget of £47,714 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Warminster Area Board can allocate up to 20% (£9,543) of this budget for the Warminster and Villages Community Area Partnership. (See separate report)
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.7. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.8. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.10. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.11. Funding applications will be considered at every Area Board meeting.
- 1.12. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.

- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. Warminster Area Board has a separate Community Area Transport Group (CATG) budget of £15,226 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Warminster and Villages Community Area Plan
-------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The first is contained in this report the remaining will take place on the following dates:

Board meeting

5 July 2012
6 September 2012
8 November 2012
10 January 2013
7 March 2013

Deadline for applications

25 May 2012
27 July 2012
28 September 2012
30 November 2012
25 January 2013

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £42,714

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations:

Ref	Applicant	Project proposal	Funding requested
8.1	Warminster Athenaeum Trust	Athenaeum Development Phase 4	£5,000

8.1.1 Officer Recommendation – approve

8.1.2 The application meets the 2012/13 grants criteria.

8.1.3 The application demonstrates a link to the Community Area Plan as detailed on page 12 where there is a commitment to support the development of the Athenaeum.

8.1.4 The Athenaeum Trust is a registered charity which aims to support the Athenaeum for the benefit of the people of Warminster and the surrounding area.

8.1.5 This particular project is to reconstruct the toilet block to improve facilities for all users including disabled people. There will also be energy and water usage reduction benefits.

8.1.6 The total project cost is £110,000 and £105,000 has been raised from a variety of sources including Plain Action, Landfill and other trusts and foundations.

8.1.7 If the Area Board decides not to fund the project, the impact will be that the project is delayed.

Ref	Applicant	Project proposal	Funding requested
8.3	Warminster Christmas Lights	Improvement to Christmas lights	£2,000

8.3.1 Officer Recommendation: Refuse

8.3.2 The application does not meet the grant criteria 2012/13. The Community Area Manager would like to draw the Board's attention to criteria "h" which states that we do not fund repeat requests for annual events. This is the third application from Warminster Christmas Lights in succession.

8.3.3 The application is linked to the Community Plan through economy and tourism development.

8.3.4 The Christmas lights project aims to give a good display of Christmas lights in Warminster for the benefit of the town and surrounding villages. Last year a number of lights failed due to water penetration and some negative comments were received. The funding would be refurbish and renew 20 control units on lamp posts and also to re-position some RCD units to lower positions which will make the lights safer to manage when there are problems.

8.3.5 The cost of these improvements will be £5241 with £3241 raised through the Fudge Trust and own reserves.

8.3.6. If funding is not received not all of the improvements will not be made.

Ref	Applicant	Project proposal	Funding requested
8.4	Warminster Sequence Dancers	Monthly organist	£1,800

8.4.1 Officer recommendation: Refuse

8.4.2 The application does not meet the grant criteria 2012/13. Criteria “f” states that we do not fund ongoing running costs. Although a monthly activity, the organist is an ongoing running cost for this project and is part of their day to day activities.

8.4.3 The application is linked to the Community Plan through arts and leisure activities and the aim to increase these.

8.4.4. Sequence dancing provides an important and popular social and health activity for over 70s. It operates at the Civic Centre in Warminster. Prices are going up and the project requires funding for the organists.

8.4.5. The total cost of the project is £3873.72 with £2073.72 match funded from free reserves.

8.4.6. If the funding is not agreed, the project will not be able to use the organists this year.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Jacqui Abbott Warminster Community Area Manager Tel: 07771 844 530 Email: Jacqui.abbott@wiltshire.gov.uk
----------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------

Wiltshire Council

Warminster Area Board

10 May 2012

Agreement of Community Area Transport Group Budget Allocation Proposals and C Class Road Review

1. Purpose of the Report

- 1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.
- 1.2. To agree the roads prioritised for the “C” class review.

2. Background

- 2.1. Funding for local road schemes for 2012/13 is to be allocated by area boards through Community Area Transport Groups (CATGs).
- 2.2. The Warminster CATG met in April 2012 to prioritise projects which have been put forward for CATG expenditure.
- 2.3. The CATG discussed a variety of projects and have recommended a number of projects detailed in section 4 below for approval by the Area Board.
- 2.4. The CATG is also responsible for recommending the “C” class roads for assessment in 2012 /13.
- 2.5. The group considered the list of roads in Warminster in order of their collision rating and recommend the selection of the top 3 routes in terms of collisions as in section 5 below. (See appendix 1 and map attached)

3. 2012 / 13 Budget allocation

- 3.1. The budget for CATG projects in 2012 / 13 is £15, 226. All of the funding for 2011/12 has been used and there is no money rolled over.

4. Proposed expenditure

Project	Cost
4.1 Folly Lane signing and lining	£1500
4.2 Chapmanslade signing and lining (with a proposed contribution by Parish Council of £500)	£4500
4.3 Wessex Court - Cycle Barrier	£800 allocated
4.4 Boreham road / Woodcock Rd (topo survey to allow development of options for possible substantive bid)	£1500 allocated

As the allocation for 2012-13 is £15,226, if the above expenditure is approved, the Warminster CATG will have £6,926.00 remaining.

5 Proposed "C" Class Road Review

5.1 The list of 'C' class roads within the Warminster Community area were presented to the CATG at its 16th April meeting. Each Route was ranked in order of its collision rating per km and group were invited to select two for assessment in 2012-13 and a third as a reserve.

5.2 In this instance the group agreed to select the top 3 ranked routes, these being the C270, the C25 and the C10 (reserve).

6 Recommendations

The CATG recommends that the Warminster Area Board:

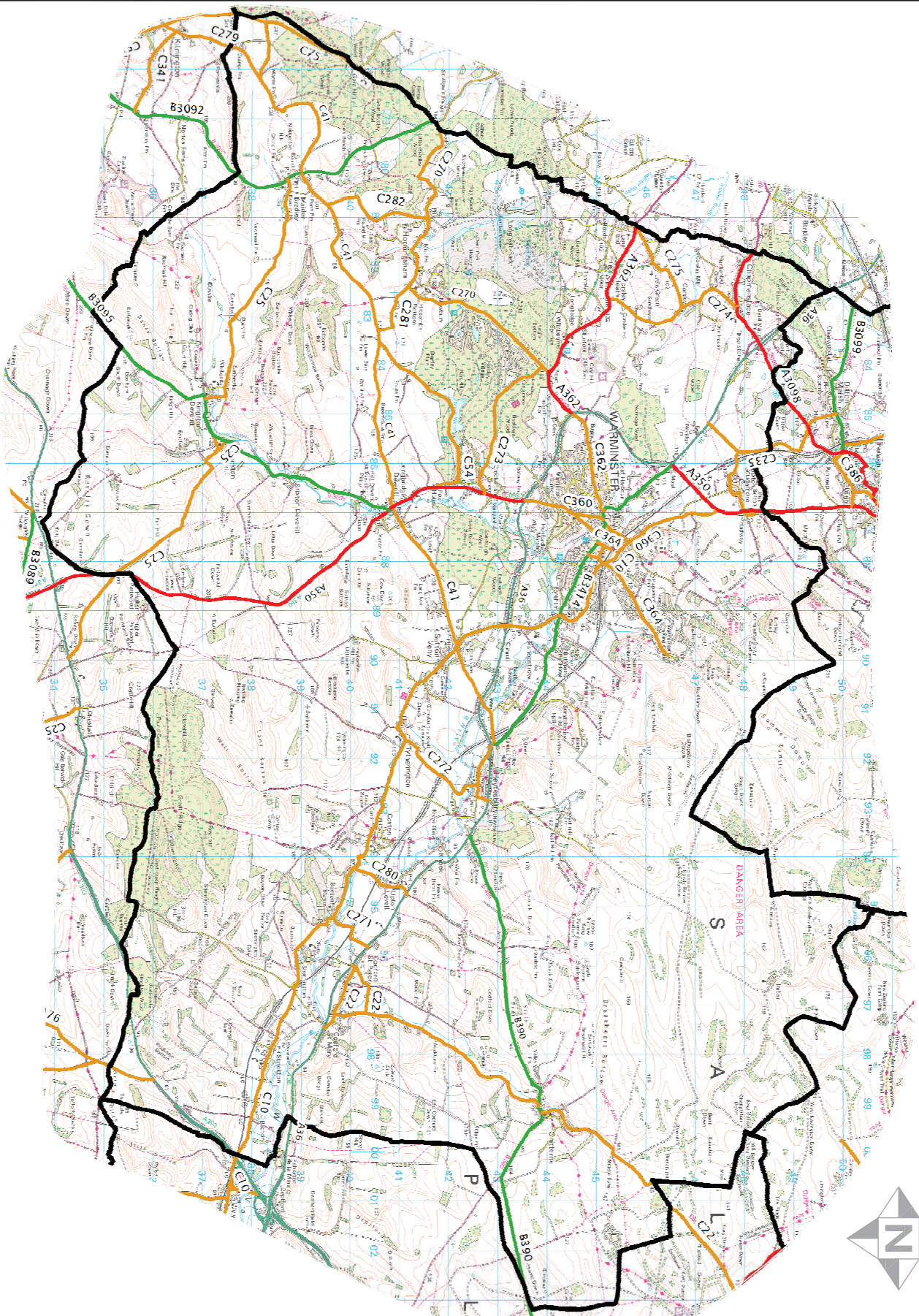
- a) Agrees the prioritised projects listed in section 4 for CATG expenditure.
- b) Agrees the proposed "C" Class road review as in section 5.2 above.

Chair of CATG: Cllr. Andrew Davis
Report Author: Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

Appendix I Warminster C Class Road Collision Rates

Route	Collision Rate (per km)	Comment	Other Area Board
C270	2.93	Higher rate sections between A362 and Horningsham	
C25	0.92		South West 55%
C10	0.57		Amesbury 40% South West 5%
C360	0.50		
C75	0.32		
C274	0.23		
C41	0.13		South West 5%
C276	0.12		South West 85%
C22	0.09		Amesbury 25%
C235	0.00		Westbury 60%
C271	0.00		
C272	0.00		
C273	0.00		
C275	0.00		
C279	0.00		South West 50%
C280	0.00		
C281	0.00		
C282	0.00		
C362	0.00		

This page is intentionally left blank



NOTES:

- COMMUNITY AREA BOUNDARY
- A' CLASS ROADS
- B' CLASS ROADS
- C' CLASS ROADS

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office.
 © Crown copyright.
 Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings.
 Wiltshire Council | 10004850 | 2012

Wiltshire Council
 Where everybody matters

Traffic & Network Management
 County Hall, Bishopscote Road, Trowbridge
 Wiltshire, BA14 8LD
 Tel: 0300 4560100
 Website: www.wiltshire.gov.uk

F			
E			
D			
C			
B			
A			
0	WJL	GTR	DINT
		DINT	ORIGINAL
REV	DATE	PREPARED BY	DESCRIPTION

DRAWING PURPOSE:
ISSUE

PROJECT:
**'C' & UNCLASSIFIED ROADS
 SPEED LIMIT REVIEW**

DRAWING TITLE:
**WARMINSTER
 COMMUNITY AREA**

SCALES:	NOT TO SCALE	SHEET SIZE:	A3
DRAWING NO.:	2011-108 WJL GTR D016	REVISION:	0
FILE REF:	L:\IT\ROADS\SCHEM\2011-108\WJL GTR D016		

This page is intentionally left blank